

**Town of Lubec
Board of Selectmen Meeting
Minutes
December 7, 2022 5:00 PM**

Board Members Present: Carol Dennison, Dan Wagner, Rachel Rubeor, Jason Evasius, Nancy Harrison

Absent: None

Quorum present? Yes

Others Present: Renée Gray, Town Administrator; Jim Clark, Assessors' Agent

Open Board of Assessors' meeting at 5:00 pm by Carol

1) Abatements and Supplements list. Exhibit 1

Discussion: Jim presented a list of abatements and supplements for 2022.

Motion: Made by Carol to authorize Jim to approve the presented accounts for abatements and supplements, 2nd Jason, Vote: 5-0 in favor.

Motion: Made by Carol to close the board of assessors meeting and open the select board meeting, 2nd Dan, Vote: 5-0 in favor

Open Select board meeting at 5:12 pm by Carol

Sign Warrants

Motion: Made by Rachel to sign warrants, 2nd Dan, Vote:5-0 in favor

Approve Minutes from November 22, 2022 Select board meeting minutes

Motion: Made by Dan to approve minutes from November 22, 2022 select board meeting, 2nd Nancy, Vote: 5-0 In favor

Old Business

1) Jim Clark has announced his retirement at the end of December. Carol read a letter of appreciation to Jim for all his years of service. **Exhibit 2**

New Business

1) Engie Electric Supply. Exhibit 3

Discussion: The 5 year engie electric supply agreement expires December 31, 2022. Engie has provided pricing for continued discounted supply service.

Motion: Made by Jason to authorize Renee to sign the Engie renewal, 2nd Nancy, **Vote:** 5-0 in favor

2) Maine State Housing authority sewer/water. Exhibit 4

Discussion: Maine State Housing authority is offering assistance on water and sewer bills for eligible residences. The town has to sign vendor agreement.

Motion: Made by Nancy to sign Maine State Housing authority agreement, once reviewed and approved by Carol, 2nd Rachel, **Vote:** 5-0 in favor.

3) Line of Credit RFP for Broadband. Exhibit 5

Discussion:

Martha Howell, chair of the broadband committee updated that they had sent out an RFP for the line of credit for \$1,300,000. Also indicated the select board may wish to consider setting aside \$50,000 from the arpa funds for the broadband project as seed funds. An upcoming letter of credit is going to be required by a portion of the process.

4) Lubec Christmas event schedule

Discussion: Wanda updated that the Campobello side had agreed to allow the use of an electrical outlet for the bridge lights. Donations for the lights are being accepted at the town office. The Christmas events schedule is on the town website and Quoddy TV.

5) Other Business

Sign 4th quarter sewer commitment. Exhibit 6

Motion: Made by Carol to sign the 4th quarter sewer commitment for \$46,580.47, 2nd Jason, **Vote:** 5-0 in favor

Sewer Abatement

An error on sewer account #405400, due to being a seasonal account.

Motion: Made by Carol to approve sewer abatement for \$74.13, 2nd Nancy, **Vote:** 5-0 in favor.

Recycling New Year's Eve closure

Motion: Made by Carol to approve recycling closure on New Years eve Saturday, December 31, 2nd Rachel, **Vote:** 5-0 in favor.

Administrator Report:

The 2022 Audit is complete and each board member was provided a copy.

The Sewer truck is being assessed for maintenance issues, in order for it to get an inspection sticker. Public works is going to look at the quote to see what repairs can be done in house.

Bruce reports less chemicals are being needed now the one imhoff tank is fully online and operating as it should.

The Band Stand has been decorated, individuals to thank are: Joanne Case, Debbie and Neil Rodgers, Paul Matthews, and Dallas Hood.

The Red House at 123 Main St, which the town owns, had issues with the power line, so Versant pulled the meter. It has since been repaired and the meter is back.

Public works got all the wreaths and Christmas lights up on the down town light poles, looks great guys! Thank you.

Committee Updates:

None

Public Comment:

Adjourn:

Motion: Made by Jason to adjourn, 2nd Nancy, Vote: 5-0 in favor.

Meeting adjourned at 6:04 pm

Minutes submitted by: Renée Gray