

**Town of Lubec  
Board of Selectmen Meeting  
Minutes  
May 25, 2022 6:00 PM**

**Board Members Present:** Carol Dennison, Rachel Rubeor, Nancy Harrison

**Absent:** Jason Evasius, Dan Wagner

**Quorum present?** Yes

**Others Present:** Renée Gray, Town Administrator

**Open Select board meeting at 6:20 pm** by Carol

**Sign Warrants**

**Motion:** Made by Rachel to sign warrants, 2<sup>nd</sup> Nancy, Vote: 3-0 in favor

**Approve Minutes from May 11, 2022 Select board meeting minutes Select Board meeting minutes**

**Motion:** Made by Nancy to approve minutes from May 11th, 2<sup>nd</sup> Rachel, Vote: 3-0 in favor

**Old Business**

1) Renée updated the board that the boundary agreement on the Town owned property/Howard Reynolds property, must be approved by the town at a town meeting. This will have to wait until the August 3, 2022 annual town business meeting. This property is where the solar farm lease is located.

**New Business**

1) **Broadband startup grant. Exhibit 1**

**Discussion:** Lubec economic development committee applied for a connect Maine grant for startup cost in the broadband project. Lubec was awarded \$2,000.00.

**Motion:** Made by Carol to accept the grant and authorize Renée to sign the service contract, 2<sup>nd</sup> Nancy, Vote: 3-0 in favor.

2) **June 14<sup>th</sup> Primary Election absentee ballots available**

**Discussion:** Carol reminded the public about the upcoming Primary Election on June 14<sup>th</sup> and that absentee ballots are available now.

### **3) Town Office Closed for Memorial Day**

**Discussion:** The town office will be closed on Monday, May 30<sup>th</sup> for Memorial Day.

### **4) Shellfish Conservation Dates. Exhibit 2**

**Discussion:** The remaining shellfish conservation dates are: June 4, 2022 noon-4 at the town office Green Crab trap building. Also, June 25, 2022 1:30-5:30 Moon Snail collection at Seaview.

### **5) Other Business**

#### **Discussion: Appoint Ballot/Clerk Diane Sarao**

**Motion:** Made by Carol to appoint Diane Sarao as election/ballot clerk, 2<sup>nd</sup> Nancy, Vote: 3-0 in favor

**Discussion:** Renée and the board thanked the APPLE group that performed the roadside cleanup throughout the month of May. They collected twenty 55 gallon bags of trash and 5 bags of recyclables.

#### **Discussion: Close Machias Savings Bank checking account**

Renée explained MSB had closed the line of credit Tax Anticipation Note due to not being used. The checking account exists only for that TAN. Renee suggested the checking account be closed as well and to be opened again in the future if needed.

**Motion:** Made by Nancy to closed the Machias Savings Bank checking account, 2<sup>nd</sup> Rachel, Vote: 3-0 in favor.

#### **Committee Updates:**

**Public Comment:** None

#### **Executive Session:**

**Motion:** Made by Nancy to enter in executive session pursuant to 1 MRSA § 406 (6)(A) Personnel Matters, 2<sup>nd</sup> Rachel, Vote: 3-0 in favor.

**Motion:** Made by Carol to exit executive session, 2<sup>nd</sup> Nancy, Vote: 3-0 in favor.

**Motion:** Made by Nancy to approve treasurer/tax collector/RLF administrator contract with Suzette Francis, 2<sup>nd</sup> Carol, Vote: 3-0 in favor

**Motion:** Made by Nancy to hire Mathew Porter for cemetery mowing, 2<sup>nd</sup> Rachel, Vote: 3-0 in favor.

**Adjourn:**

**Motion:** Made by Carol to adjourn, 2<sup>nd</sup> Rachel, Vote: 3-0 in favor

Meeting adjourned at 6:41 pm

Minutes submitted by: Renée Gray