

**Town of Lubec  
Board of Selectmen Meeting  
Minutes  
June 12th, 2019 6PM**

**Board Members Present:** Carol Dennison, Rachel Rubeor, Joanne Case, Dan Wagner  
**Absent:** Jason Evasius

**Quorum present?** Yes

**Others Present:** Renee Gray Town Administrator

**Pledge of Allegiance**

❑ **Opened Board of Selectmen's Meeting at 6:00 pm** by Carol Dennison

❑ **Sign Warrants**

**Motion:** Made by Dan to sign the warrants, 2<sup>nd</sup> by Joanne, vote: 4-0

❑ **Approve Minutes from May 29, 2019 select board meeting**

**Motion:** Made by Dan to approve minutes from May 29, 2019 select board meeting, 2<sup>nd</sup> Carol, Vote: 4-0

**Old Business:**

**1) Road Shoulder/Bike path 189. Exhibit 1**

**Discussion:** Carol has been working on the agreement presented to the town by Cobscook Shores on the road shoulder project on route 189. Board will revisit on June 26.

**Motion:** Made by Carol to table decision on road shoulder/bike path 189 until June 26, select board meeting, 2<sup>nd</sup> Dan, Vote: 4-0

**2) Revenue Sharing. Exhibit 2**

**Discussion:** Renee explained the legislature had decided to increase revenue sharing to 3% this year and 3.5% the following year.

**3) Fee Schedule. Exhibit 3**

**Discussion:** None

**Motion:** Made by Carol to accept the new fee schedule, 2<sup>nd</sup> Joanne, Vote: 4-0

#### 4) Personnel Policy. Exhibit 4

**Discussion:** The board reviewed the final draft of the personnel policy. The board also reviewed an elected officials use of social media policy and guidelines provided by the town attorney.

**Motion:** Made by Rachel to accept changes in the personnel policy, 2<sup>nd</sup> Joanne, Vote: 4-0

**Motion:** Made by Rachel to adopt the social media use policy and guidelines for elected officials, 2<sup>nd</sup> Dan, vote: 4-0

#### 5) WWTP DEP Grant update: Exhibit 5

**Discussion:** The town received an email from DEP notifying Lubec had received and additional \$165,436 in grant funding for the waste water treatment plant upgrade. Making the total \$400,000.

#### New business

##### 1) Lubec Brewing Company Temporary outdoor seating expansion for marathon Exhibit 6

**Discussion:** Gale Whited explained the temporary expansion plan for the marathon.

**Motion:** Made by Rachel to approve of letter for expansion, 2<sup>nd</sup> Joanne, Vote: 4-0

##### 2) Safe harbor/Shore and Harbor grant

**Discussion:** Carol updated on grant progress.

##### 3) Resident Engineer Washington St sidewalk project. Exhibit 7

**Discussion:** The town received one bid for the resident engineer for the sidewalk project. Carol also updated on the status of the Washington Street sidewalk project.

**Motion:** Made by Carol to accept Southwick Consulting Technical as resident engineer 2<sup>nd</sup> by Rachel Vote: 4-0

##### 4) Resignation Counter Clerk. Exhibit 8

**Discussion:** Mary Greene has resigned as of August 1 from her position as part-time counter clerk. The board thanked Mary for work and service.

**Motion:** Made by Rachel to advertise for Part-Time Clerk for Fridays, and 1-2 days per week, 2<sup>nd</sup> Dan, Vote: 4-0

## **5) Tax acquired Property. Exhibit 9**

**Discussion:** The Board reviewed the 2 Tax Acquired properties to be put out to bid.

**Motion:** Made by Carol to set minimum bid at \$7,500 for Map 022 Lot 020, 2<sup>nd</sup> Joanne,  
Vote: 4-0

**Motion:** Made by Joanne to set minimum bid at \$4,000 for Map 007-016, 2<sup>nd</sup> Rachel,  
vote 4-0

## **6) Stockford Dedication stone. Exhibit 10**

**Discussion:** Renee updated the board on the progress with the Donald Stockford dedication stone. Jesse Salisbury will complete the work for \$600. Renee also updated the board that the public works department had replaced all the boards on the picnic tables that were getting quite deteriorated.

## **7) Office closed June 28<sup>th</sup> for year end processing**

**Discussion:** Carol announced the office will be closed for yearend processing June 28.

## **8) Other Business:**

Carol read the message from the select board for the annual report. Fix errors and sign next meeting.

## **Committee Updates**

- 1) Shellfish Committee – 7/1 at 6:00 pm**
- 2) Harbor Board Committee – 6/17 at 6:00 pm**
- 3) Washington County Emergency Medical Services- 6/24, 2019 Meddybemps**
- 4) Revolving Loan Committee – 7/8 3:00pm**
- 5) Recycling Committee- 6/14 4pm**
- 6) Economic Development Committee- TBA**
- 7) Safe Harbor Committee- 6/13 5pm**
- 8) Planning Board- 6/18 5pm**

**9) AOS Feasibility Ad-Hoc- 6/19 at 4pm**

**Public Comment:**

**Adjourn:**

**Motion:** Made by Dan to adjourn, 2<sup>nd</sup> by Carol, Vote:

Meeting adjourned at 7:04 PM

Minutes submitted by Renée Gray