

**Town of Lubec
Board of Selectmen Meeting
Minutes
November 28, 2018 6PM**

Board Members Present: Carol Dennison, Joanne Case, Jason Evasius, Rachel Rubeor
Absent: Dan Wagner

Quorum present? Yes

Others Present: Renée Gray, Town Administrator/Town Clerk; Jim Clark Assessor's Agent

Pledge of Allegiance

□ **Open Board of Assessors Meeting** at 5:56 pm by Carol Dennison

1) Abatements. Exhibit 1

Assessor's Agent Jim Clark presented to the board estate tax abatements.

Motion: Made by Rachel to sign abatements, 2nd Jason, Vote: All in Favor.

2) Supplementals. Exhibit 2

Jim presented to the board real estate supplementals.

Motion: Made by Joanne to sign supplemental tax bill, 2nd Rachel, vote all in favor.

3) Land use regulations review

Jim reviewed open space land use and tax regulations. He stated unless there are clerical errors on an application, the applications are approved according to state statute. The only way to deny a request is if the single transaction assessed value is greater than 3% of the state valuation of the Town. Jim explains open space laws do not apply to park lands. Jason asked who sets the percentages for open space? Jim replied the State.

Motion: Made by Joanne to close assessors meeting, 2nd Jason, vote: all in favor.

□ **Opened Board of Selectmen's Meeting** at 6:27pm by Carol Dennison

□ **Sign Warrants**

Motion: Made by Joanne to sign the warrants, 2nd by Jason, vote: All in favor

□ **Approve Minutes from November 14, 2018 select board meeting**

Motion: Made by Rachel to approve minutes from November 14th select board meeting, 2nd Joanne, Vote: All in Favor

Old Business:

- 1) Renee updated the board on MMA advice regarding asking the public to notify the Code Enforcement officer when a building is being demolished. MMA states the town would have to update the ordinance to ask such a request.
The board indicated they would like to have a special town meeting to put this before the public for a vote. Jason states it is in the public's best interest to notify the tax assessor if a building has been demolished so to be removed from the tax rolls.

New business

1) MDOT on Mays Bridge construction 2019. Exhibit 3

Discussion:

The board is concerned with the dates being offered and insist on the project starting in September being mindful of the small businesses and peak of tourist season. Question from the public, will the big trucks be detoured through Cutler? MDOT project manager Michael Wight was contacted during meeting via phone and confirmed yes the big trucks will be detoured through Cutler. He also stated a police officer will be staged at the intersections to assist with notification to the truckers. Other questions from the public were what safety precautions will be taken during the detour? Michael Wight stated they would be installing signs, flashing amber lights, rumble strips. Project will be going out to bid 1st week of December 2018.

Motion: Made by Rachel to sign MDOT local road agreement, 2nd Jason, vote: all in favor

2) LED Streetlights. Exhibit 4

Discussion:

Renee informed the board she had been in communication with Emera Maine regarding upgrading Lubec streetlights to LED, which would save the town of Lubec money. The cost is free and the town will be placed on a waiting list.

Motion: Made by Carol to upgrade the street lights to LED, 2nd Jason, vote All in Favor

3) Poverty Abatement. Exhibit 5

Discussion: None

Motion: Made by Carol to sign poverty abatement, 2nd by Rachel, vote: All in Favor

4). Town Beautification donation

Discussion: The Town was contacted by a potential Town Beautification donor. They Asking for ideas to which the money would be spent. It was suggested the banners On Water street need replacing, the garden club, and setting the Stockford park Dedication stone.

5) Town Audit. Exhibit 6

Discussion: The audit for FY2017 has been completed. There are documents requiring Signatures for the auditor.

Motion: Made by Joanne to sign audit documents, 2nd Rachel, vote all in favor.

6) Other Business

Winter Parking Ban

Motion: Made by Joanne there will be a winter parking ban on all Lubec Street November 15-April 15, 2nd Rachel, Vote: All in Favor.

Copier Lease. Exhibit 7

Discussion:

Renee informed the board that there had been discussion with some other copier vending companies and that one had presented a better proposal than the current lease. Bangor Computer Copy agrees to buy out current lease, and the technician lives in Lubec.

Motion: Made by Joanne to accept Bangor Computer Copy lease proposal 2nd Jason, Vote: All in Favor.

Renee updated board the progress with Rodgers Island. Jon Southern has contacted Denis Mahar to assist with the Trust and Easement work.

Renee updated the board with the hoist key. Guptills was unable to change the lock and it was back ordered. Suggested waiting until after the busy scallop season.

Committee Updates

- 1) Shellfish Committee – 12/3 at 6:00 pm**
- 2) Harbor Board Committee – 12/17 at 6:00 pm**
- 3) Washington County Emergency Medical Services- Dec 10 at Friendly’s Restaurant**
- 4) Revolving Loan Committee – 12/11 10:00am**
- 5) Recycling Committee- 12/14 4pm**
- 6) Economic Development Committee- TBA**
- 7) Safe Harbor Committee – TBA**
- 8) Planning Board- 12/18 5pm**

Public Comment: None

Adjourn:

Motion: Made by Joanne to adjourn, 2nd by Jason Vote: All in favor

Meeting adjourned at 7:21 PM

- Minutes submitted by Renée Gray